



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Allan O'Shea
VICE-CHAIRPERSON
Edward Haik

Ken Hilliard
Ervin Kowalski
Jim Krolczyk
Glenn Lottie
Carl Rutske

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

DRAFT

PUBLIC SAFETY COMMITTEE

Friday, November 12, 2010
8:30 A.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

REPORT

Members Present: Edward Haik, Chairperson; Allan O'Shea; and Carl Rutske

Members Absent: None

Others Present: Thomas Kaminski, County Controller/Administrator; Dale Kowalkowski, Sheriff; Bruce Schimke, Maintenance Supervisor; Ken Grabowski, Manistee News Advocate; and Rachel Nelson, Administrative Secretary

The meeting was called to order at 8:35 A.M.

ITEMS REQUIRING BOARD ACTION

None

ITEMS NOT REQUIRING BOARD ACTION

Sheriff Kowalkowski informed the Committee that there will be a benefit spaghetti dinner for the Victim Services Unit at the Elks Lodge from 4:00 to 7:00 P.M. on Saturday, November 13, 2010. This program has existed for several years and is not funded by the County.

Sheriff Kowalkowski and Mr. Schimke informed the Committee that the jail expansion/renovation project is moving along. The excavating company drove over the marked septic tank, which will be excavated and inspected for damages. The County will not incur any expenses for this. The Committee reviewed potential change order (APPENDIX A). It was noted that under item #3, the existing fence, which was torn down, has disappeared, and there will be further discussions regarding this. The cost of item #4 (tearing down a 5 foot wall) seems expensive, and this will be discussed more also. Item #5, the dishmachine hood, is not something that is needed at this time, but would be necessary if the jail's population increased and stayed around 70 inmates per day. There are several options, including just creating the opening that would be necessary for the vent, and looking into ventless dishwashers. Items #2 and #6 will be necessary.

The Sheriff noted that the Emergency Management Coordinator will be having a meeting on December 4, 2010 regarding the Tippy Dam failure plan.

Mr. Kaminski provided an update on the payment of LEIN fees. The Michigan Association of Counties (MAC) and the State Police reached an agreement that if the 2009 fees were paid, they would not charge for 2011. In the meantime, the State had been garnishing money, but stopped doing so. The County also received a letter from a collection agency regarding the money that is owed. Based on MAC's recommendation, Mr. Kaminski paid the \$700 that was owed.

The meeting adjourned at 9:15 A.M.

Edward Haik, Chairperson

Allan O'Shea, Commissioner

Carl Rutske, Commissioner



Landmark Design Group, P.C.
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November 9, 2010

MANISTEE COUNTY JAIL

SUMMARY OF COST / CHANGE ORDERS

A. Beckering Advisor Construction Contract	= \$ 1,048,690.00
B. Construction Contingency Fund	= \$ 60,000.00
C. Summary of Potential Change Order Items	
1. Approved Change Order One	= \$ 4,060.98
2. Proposed Change Order Two Change Order Two includes Bulletin Two items. The side walk at a cost of \$ 1,400.75 and several electrical revisions.	= \$ 9,684.97
3. Bulletin Three Bulletin Three was issued October 25, 2010 and Beckering Advisors has not submitted prices. It includes the addition of a urinal at the Men's locker room and a security fence, gate and lock at the existing inmate exit door. We estimate the cost of the urinal is \$ 3,000.00 and the fence, gate and lock is \$ 10,000.00 to \$ 12,000.00.	Est. = \$ 15,000.00 <i>eliminated</i> 10,000 - 12,000
4. Bulletin Four Bulletin Four was issued November 5, 2010. It deletes the existing wall in the Men's locker room. Beckering Advisor has not submitted prices. We estimate the cost is \$ 2,000.00.	Est. = \$ 2,000.00
5. Dishmachine Hood The cost is to add back into the project the dishmachine hood and roof opening. The existing dishmachine would still be used. As part of the Post Bid Addenda to reduce kitchen equipment cost the dishmachine and hood was deleted and the existing machine was relocated and reused.	= \$ 16,073.20 <i>reduced</i>
6. Interior Finish Revision The cost includes extending the new corridor carpet throughout the main corridor to the public door at a cost of \$ 1,357.40. Unfortunately this carpet, which was replaced a few years ago, is no longer available. The total cost of this item is reduced by several interior finish deducts.	= \$ 705.40

D. Other Owner Cost	
1. Simplex; additional smoke detectors requested by State Fire Marshal.	= \$ 1,385.00
2. Simplex; additional locks for future use.	= \$ 6,425.00

NOTES:

1. Landmark will prepare Change Order Two including Bulletin Two items at a cost of \$ 9,684.97. Remaining contingency fund after Change Order One and Two is \$ 46,254.05.
2. Landmark recommends the interior finish revisions at a total cost of \$ 705.40.
3. Bulletin Three and Four have not received prices from Beckering Advisor. After prices are received and reviewed we will discuss with the Owner which items are to be included in the project.
4. The Owner will have to decide on the dishmachine hood and roof opening as soon as possible.